

Minutes: Port Noise Liaison Committee #29

Date	13 May 2015
Time	1200hrs
Location	Visitor Centre, Port Nelson Admin Office, 10 Low Street
Attendance	Bob Dickinson (Chair), Chris Keegan (residents' rep), Digby Kynaston (PNL), Kelly Leonard (PNL), Matt McDonald (PNL) and Jacqui McLeod (PNL minutes)
Apologies	Bruce Robertson (residents' rep) (Bob/Digby)

	Agenda	Discussion	Action points
1.	Welcome and intro		
2.	Minutes from 25/02/15	Circulated, read and accepted (Bob/Digby).	
3.	Matters Arising	<p>Chris emailed Kelly on two points - alarm on Crane #3 and Reefers. Kelly and Digby meet with Chris to discuss.</p> <p>Outcome - agreed and have reduced sound on alarm to match Cranes #1 & 2. Reefer trial to re-commence after peak period. Chris suggested we determine how to scientifically measure sound prior and during the trial.</p> <p>Bob commended Digby and team on trial carried out so far.</p> <p>Log vessel visit for Committee still to be arranged. Likely to be 5-10 June but to be confirmed as we need to be loading an empty vessel.</p>	<p>Kelly/Digby</p> <p>Kelly/Digby</p>
4.	Noise complaints	<p>Five complaints received during 24 February – 12 May. Investigations and outcomes discussed.</p> <p>Completed action (meeting 25/02/15) Digby confirmed we have re-iterated during regular operational team meetings that we work as quietly as possible at all times day and night.</p>	

		Regarding complaint dated 8 March – Digby to check if we had hired an additional Maffy for this vessel and report back.	Digby
5.	Noise Monitoring	Distributed sound data summary and significant noise events investigations for February, March and April. There were no significant port noise events. New noise monitor being purchased in the new financial year which will have increased functionality including alerts, auto notifications and external reporting.	
6.	Update on acoustic treatments	Two properties underway on Queens Road and Russell Street.	
7.	Annual Summary of Minutes	Draft of newsletter to residents seeking nominations for residents rep, annual summary of minutes and update on contour review.	
8.	Other business	Kelly proposed new way to communicate complaints to Committee directly from CRM which was approved.	
9.		Meeting closed at 1306hrs Next meetings: 12 August and 9 December 2015. 1200hrs, PNL Visitor Centre.	