

Minutes: Port Noise Liaison Committee #33

Date	22 August 2016
Time	1200hrs
Location	Boardroom, Port Nelson Ltd
Attendance	Bob Dickinson (Chair), Bruce Robertson (residents' rep), Bernie Breese (residents' rep), Kelly Leonard (PNL), Matt McDonald (PNL), Digby Kynaston (PNL)
Apologies	Jacqui McLeod (PNL)

	Agenda	Discussion	Action points
1.	Welcome and intro		
2.	Minutes from 16/05/16	Circulated, read and accepted (Kelly/Matt).	
3.	Actions from previous meeting	We still have a vacancy for a residents' rep, to be advertised in the upcoming annual newsletter to residents. The Noise Management Plan was sent to the committee on 14/07/2016 The Annual Contour Summary was circulated to the committee on 15/07/16	
4.	Matters Arising	Matt gave an update on infrastructure projects – log yard consolidation, demolition, paving, fuel berth relocation, reefer towers, workshop and warehousing development. The figures around noise to be reported in the Port Nelson Annual Report were discussed with the committee. The draft Annual Noise Newsletter to the resident in the port effects overlay was circulated and discussed. Amendments to the newsletter were put forward with all feedback to be provided by the end of the week.	
5.	Noise complaints	The 4 complaints received for the period were discussed.	

6.	Noise Monitoring	Distributed monthly sound reports for May-July No significant noise events reported for the period, nothing unusual.	
7.	Update on acoustic treatments	Acoustic report received for 39 Queens Road and 36a Victoria Heights.	
8.	Other business	NMP Review discussion deferred until next meeting. Kelly to email some framework from EMS on the Interested Parties and their interests to inform discussion at the next meeting.	
9.		Meeting closed at 1300hrs Meeting dates: tentatively 16 th November	