

Minutes: Port Noise Liaison Committee #20

Date:	12 June 2013
Venue:	Port Nelson Visitor Centre
Time:	12.00pm
Attendance:	Bob Dickinson (Chair), Thomas Marchant (PNL), Matt McDonald (PNL), Digby Kynaston (PNL), Bruce Robertson, Raewyn Newnham, Chris Keegan (residents' reps) and Jacqui McLeod (minutes)

	Agenda	Discussion	Action points
1.	Minutes from 13 March 2013	Accepted with amendments – Matt McDonald not recorded as being in attendance and action point not aligned with discussion point. (Bruce/Thomas).	
2.	Matters Arising:	Expecting delivery of conveyor belt matting from Lyttelton Port to arrive this week. Trials planned 21/6/13. Unfortunately Bruce is overseas during this time and unable to observe the trial.	Trial of landing containers onto matting to be held.
3.	Noise complaints	<p>Reports for last 3 months covering the period 12 March – 12 June 2013 were circulated and discussed.</p> <p>Following a discussion on one complaint from Cleveland Terrace, it was suggested we take a proactive approach and ask if we can install a portable monitor during a log boat visit. This would help by allowing us to measure and better understand noise in a remote location.</p> <p>Thomas hosted an onsite visit for a complainant who spent time with our crane operator and had a very positive outcome.</p> <p>Thomas apologised for delayed response to an email Chris had sent on 24 December 2012. Investigation into noise events was sent to Chris.</p>	

		Following a suggestion from Chris during the last meeting. Digby hosted a site visit for Chris and Jacqui also attended on 14/03/13.	
4.	Noise Monitoring	Thomas gave his analysis of the noise events for previous 3 months. Bob suggested adding a column to show comments/explanations (eg. ships horns, wind, seagulls etc).	Thomas to add an extra column to noise monitoring report
5.	Update on acoustic treatments	<p>Communication sent to all property owners on Noise Contour Map as per rules in the NRMP. This was a summary of the last 2 years of minutes from these meetings. Also published to PNL website. Feedback from one resident about having the noise complaint investigations also in the summary.</p> <p>Further discussion and interest in Raewyn's suggestion of loading video footage on our website showing the crane driver unloading/loading vessels. Also adding interesting facts/noise level comparisons to other Ports around the World/why we use certain wharfs due to the length of vessel or other constraints.</p>	<p>Thomas to include the noise complaint investigations in Annual Summary.</p> <p>Thomas to discuss with Rob Hawkes regarding filming and uploading to website.</p>
6.	Other business	<p>PNL are currently in discussions following a request from Sims Pacific Metals. PNL will stock pile scrap metal at the end of Akersten Street, load vessel on Kingsford Quay for export. Trialling first shipment September 2013. Video of stevedoring operation was viewed, and noise mitigation discussed.</p> <p>Discussed Council representation at meeting. This is not a requirement and minutes are forwarded to NCC. Agreed we should invite a NCC representative to attend annually.</p> <p>Raewyn suggested an incentive for staff (eg pizza for the team), following no significant noise complaints during the period of a month. Would be especially relevant for work on Main Wharf South.</p>	Thomas to contact relevant representative at NCC and invite them to one of the remaining meetings for this year.
7.		<p>Meeting closed at 1330hrs</p> <p>Next meeting at 1200hrs, 11 September 2013, PNL Visitor Centre</p>	