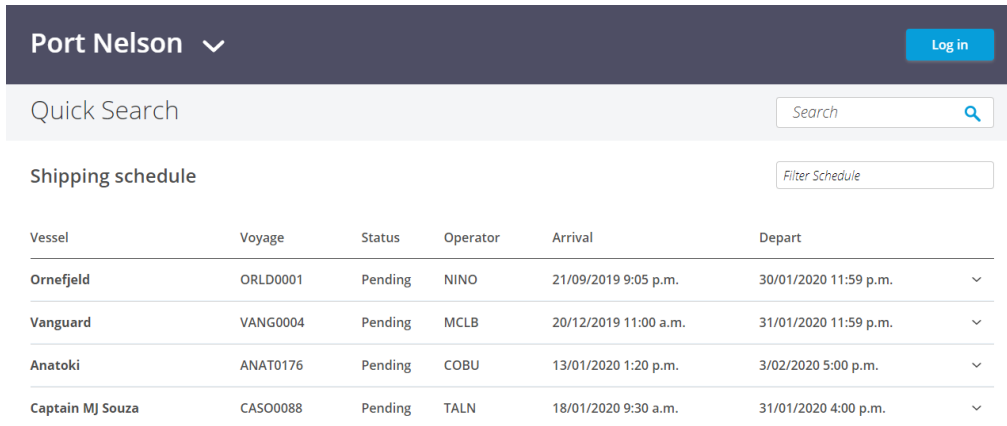


## SEARCHING FOR ACTIVE RELEASE REQUESTS

- Use the link <https://cargo.portnelson.co.nz/WebPortal/> to login

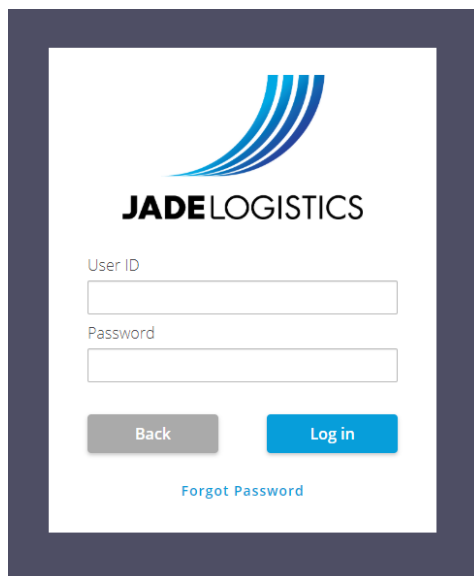


Port Nelson ▼ Log in

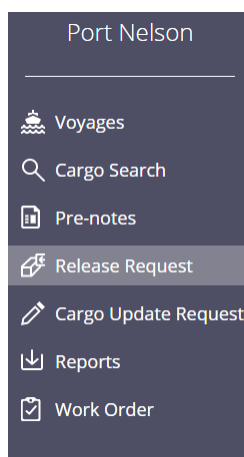
Quick Search  🔍

Shipping schedule

Vessel	Voyage	Status	Operator	Arrival	Depart	
Ornefeld	ORLD0001	Pending	NINO	21/09/2019 9:05 p.m.	30/01/2020 11:59 p.m.	▼
Vanguard	VANG0004	Pending	MCLB	20/12/2019 11:00 a.m.	31/01/2020 11:59 p.m.	▼
Anatoki	ANAT0176	Pending	COBU	13/01/2020 1:20 p.m.	3/02/2020 5:00 p.m.	▼
Captain MJ Souza	CASO0088	Pending	TALN	18/01/2020 9:30 a.m.	31/01/2020 4:00 p.m.	▼



- Use the Release Request section of the Navigator



- Type your Release number in the search bar

Release request search

43208248   advanced ▾

Booking	Release Number	Release by Type	Pin	Type	Status	Operator	
-	43208248	Yes	7137	Road	Active	HLCL	...

- If your release is active, you will get a result when you hit search, and the pin number to give your truck driver will be listed (as above example).
- If no result shows, the release may already be completed/fulfilled. In which case you can select the advanced search criteria and choose completed as the status. To see which containers were collected and by what truck, select the extra information by clicking the three ... at the right-hand side to view

Release request search

OADL000039   advanced ▾

Type: All ▾ Operator: ▾ Status: Complete ▾

Carrier: ▾

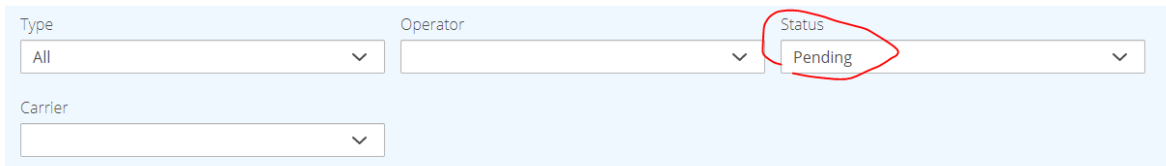
Booking	Release Number	Release by Type	Pin	Type	Status	Operator	
-	OADL000039	Yes	8752	Road	Complete	MSK	...

**OADL000039**

**Main Details** Reserve Details

General Details		Voyage Details	
Booking	-	Voyage	-
Pin	8752	Carrier	OTHER Unnamed Carrier
Release Number	OADL000039	Operator	MSK
Release Status	Complete	Consignor	-
Release Type	Road	Consignee	-
Release by Type	Yes	Freight Forwarder	-
Remarks	-	Freight Payer Code	-
Full Release	No		
Cargo Type	ISO Container		
ISO Type	4532		
Total Quantity	1		
Total Weight	-		
Total Volume	-		
Delivery Release Number	-		
Delivered to Date	1		
Items Delivered	SUDU8084795 was taken by on 28/01/2020 at 07:27		
Destination Terminal	-		
Sub Terminal	CY		
Discharge Port	-		

- If the release is neither Active nor Completed, if it has ever been sent to us by the shipping line, it could be Pending, which only happens on very rare occasions (on instruction by that line), so do select this option as a last resort. If the release is Pending, contact the Container Yard for more information.



The image shows a search filter interface with four dropdown menus. The first dropdown is labeled 'Type' and has 'All' selected. The second dropdown is labeled 'Operator' and is empty. The third dropdown is labeled 'Status' and has 'Pending' selected; this dropdown is circled in red. The fourth dropdown is labeled 'Carrier' and is empty.

Once you have looked up these three options and cannot get a result, we suggest a. checking the release number you have been provided is correct, and b. contacting the shipping line to send the PNL Depot release if they have not done so.