

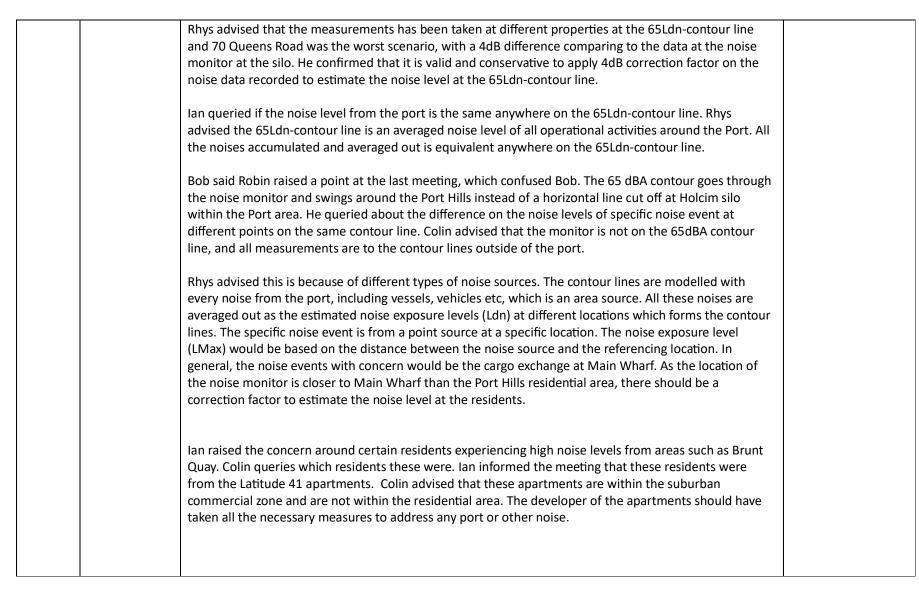
#### Minutes

### Port Noise Liaison Committee

Date:	6 <sup>th</sup> December 2023
Venue:	Training and Development Centre, 8 Vickerman Street
Time:	1200-1400
Present:	Bob Dickinson (Chair), Robin Whalley (residents' Rep), Tony Vining (Residents' rep), Ian Wright (residents' rep), Lewis Solomon (Residents Rep Guest), Rhys Hegley (Hegley Acoustics – Port Acoustics consultant), Corey Parsons (NCC), Mandy Bishop (NCC), Matt McDonald (PNL rep), Kim Lui (PNL Environmental Officer), Colin Devenish (PNL, General Manager - Environment and Infrastructure), Sophie Anderson- McEwen (Minutes)
Apologies	

	Discussion	Action Points Arising
 Welcome & Introductions	Bob welcomed Guests – Corey, Mandy, Lewis and Rhys.	
Review previous meeting minutes and action points	<ul> <li>2.1 Minutes from 7<sup>th</sup> November 2023</li> <li>Moved by Robin Seconded by Colin.</li> <li>2.2 Update on actions arising from previous PNLC meeting <ol> <li>Hegley Acoustic Original Draft Paper</li> <li>Kim found the report and it was circulated to committee members by Colin via email.</li> <li>lan questioned why the date the document was created, and the date on the actual document were different. Rhys was advised he was unsure; it may have been due to a copy/paste situation. Colin asked if this issue is now resolved.</li> </ol> </li> </ul>	

		Confirmed PNL has provided all documentation, so matter is closed.
		ii. Follow Up with BP/Z Energy
		Colin advised PNL have had a follow up discussion. He has asked BP/Z Energy for historical data on how often these events happen and how long the alarms go off for. Robin commented it is not a common occurrence, about once a year
		Corey advised NCC have not received any complaints around this.
		<i>iii. Technical report on noise level correction</i> Colin requested we move this discussion to 3.1 as this is about Noise levels. Chairperson agreed.
		<ul> <li>iv. Self-introduction of Residents Representatives</li> <li>Chairperson agreed this could be covered under 3.2 as it is around the newsletter.</li> </ul>
		v. Update on Website Colin advised there is an update to the PNL website around noise complaints. There is a now a tick box to allow complainants to provide their information to residents reps. This is not mandatory.
3.	Matters arising /issues tabled	3.1 Discussion on the Definition of Significant Noise Event
	from residents' reps and/or PNL reps for discussion	Colin advised in terms of the management plan; the significant noise events are with LMax levels at 85dBA on the 65Ldn-contour line. As per the last PNLC meeting, PNL report significant events as 89dBA due to the correction factor with the distance from the noise monitor on top of the silo to the "closest property" at the Port Hills residential zone on the 65Ldn-contour line, which is 70 Queens Road. This correction factor was modelled and real-time measured by Hegley Acoustics and verified by Marshall Days and recently the Styles Group, which has been agreed by the NCC.



Tony questioned Rhys if the location of the monitor was possibly not the best location. Colin advised that it was not just the Port's decision to put the monitor there. It was done in conjunction with NCC, and Marshall Day. Tony stated that activities have now changed since the monitor went in.	
Rhys advised that a monitor at 70 Queens Road was a lot less consistent as there was a lot of ambient noise that had to be removed from the data, and he believes the silo is the best place. Colin advised we cannot just move the monitor and that the silo must remain the baseline monitor; however, PNL wants to install another monitor instead.	
Bob questioned when PNL will install another monitor at Queens Road. Colin advised PNL have purchased another monitor; however, the latest advice from the Styles Group (NCC appointed consultant) suggested another monitor should be installed at the east end of the port instead.	
Mandy advised that the work underway to date is that the council are happy with the location of the silo; however, there is a gap for the Eastern side.	
<b>Rhys, Lewis, Mandy and Corey leave.</b> Residents reps requested PNL to prioritise locating the second noise monitor 70 Queens Road. Following the discussion within the meeting, motion put forward. Moved by Ian Wright, seconded by Bob Dickinson, Motion carried, "that Port Nelson install their second noise monitor at 70 Queens Road for a 12 month trial period."	PNL to respond the motion
3.2 PNLC Annual Newsletter	
Kim advised we are still reviewing and finalising the look of the newsletter, but PNL has provided a hard copy of the draft content in this meeting. Kim advised he has yet to receive the write-up introduction from each of the reps.	
Robin advised he wants to review and add some suggested changes to it.	
Bob requested Robin comes back with changes promptly so the letter can be sent out before Christmas. Robin agreed.	

	4.1 PNLC review of Noise complaints received – October.	
Reports	Kim advised that the noise complaint on 2 Oct was unable to identify as we could not find noise that would explain this complaint.	
	The second noise complaint was investigated, but there were not vessels at PNL at the time that would result in this complaint.	
	4.2 Complaint Investigation – Video Footage	
Update on Acoustic	5.1 Update on Acoustic Treatment	
Treatment of Properties	Kim advised an update on treatment progress of four properties (two Stage Two and two Stage Three) since the last PNLC meeting.	
What's currently	6.1 Slipway Update	
happening at	Colin sent out an email explaining what has been happening. He advised the noisiest work is the piling.	
Port – PNL Project Update	We are currently doing 2 piles every 2 days. This work is usually done between 7.30am-6pm. This work will continue until Christmas then pick up in the new year and continue until end of February.	
	6.2 Master Plan Update	
	Master Plan now has board approval. It is now needing to be shared to Shareholders. It will likely be presented to this committee at the next meeting for comments.	
	6.3 Vehicle Reverse Alarm System	
	Colin advised we have 6 of the alarms installed to date, and another 10 to install next year.	
Other Business	7.1 Next Meeting – Discuss the 2024 Meeting Calendar	
	Proposed dates to be sent out with draft minutes:	
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	Acoustic Treatment of Properties What's currently happening at Port – PNL Project Update	would explain this complaint.The second noise complaint was investigated, but there were not vessels at PNL at the time that would result in this complaint.4.2 Complaint Investigation – Video FootageUpdate on AcousticTreatment of PropertiesKim advised an update on treatment progress of four properties (two Stage Two and two Stage Three) since the last PNLC meeting.What's currently happening at Project UpdatePort – PNL Project UpdateProject UpdateOther Business7.1 Next Meeting – Discuss the 2024 Meeting Calendar