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| Date: | 13th February 2024 |
| Venue: | Training and Development Centre, 8 Vickerman Street |
| Time: | 1400 - 1600 |
| Present: | Bob Dickinson (Chair), Ian Wright (residents’ rep), Robin Whalley (residents’ Rep), Tony Vining (Residents’ rep), Shannon Holroyd (PNL Environmental Manager), Colin Devenish (PNL, General Manager - Environment and Infrastructure), Sophie Anderson-McEwen (Minutes) |
| Apologies | Matt McDonald (PNL rep) |

**Minutes**

**Port Noise Liaison Committee**

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|  |  | **Discussion** | **Action Points Arising** |
| 1. | Welcome | Bob welcomed Shannon to the meeting.  Apologies recorded. **Moved by Robin and Seconded by Ian.** |  |
| 2. | Confirmation of Chairperson | Bob advised he wishes to stand down as chairperson.  Bob’s last meeting as chairperson will be on 15th May. **Moved by Robin, Seconded by Tony.**  Bob stated that Port Nelson would come up with an independent person to be put forward as chairperson. |  |
| 3. | Minutes from 29/03/2023 and action points | Minutes Circulated/Read/Accepted **Moved by Robin, Seconded by Colin.**  Robin observed that the minutes were meant to be available on the PNL website within a month of the meeting, but they are currently not. Port Nelson members advised that they would ensure the minutes are uploaded onto the website.   1. *Update on Actions Arising from previous PNLC Meeting* 2. *PNL’s Response to residents Reps’ Motion for Second Noise Monitor at 70 Queens Road*   PNL has responded to this motion in writing. Ian stated that the response from PNL mentioned a trial period, and this was not in the motion. Bob referred to the previous minutes, where it was stated clearly.  Robin advised the Residents are going to pay and install their own noise monitor.   1. *Master Plan Update*   Colin advised the PNL Board has approved the Draft Master Plan. PNL will now go back to stakeholders and council to discuss the plan in more detail and then finalize the plan.  Port Nelson provided an overview of the Master Plan, which included the possible initiatives to be undertaken in the short medium and long term, , 30-year trade forecast, Berth options, and development items. Once the plan has been finalized, PNL will review it every 3-5 years. Colin advised that in relation to the Berth Plan Options, PNL are favouring toward Option 2 as it can be changed to Option 4 in the future if needed. The timeline for this is approximately 7-10 years, depending on the trade forecast. Option 2 involves the realignment of Brunt Quay  The PNLC is supportive of PNL’s Berth Option 2/4. **Seconded by Ian. Carried** |  |
| 4. | Matters arising /issues tabled from residents’ reps and/or PNL reps for discussion | None |  |
| 5. | Noise Monthly Reports – Review and Acceptance by the PNLC of Month Reports | 1. *PNLC review of Noise Complaints received – November 23 – January 2024*   Robin mentioned he thought November and December were good months with no reading over 85 dba, but January was not with readings registering over 85dba and one significant noise event over 89 dba.  Shannon noted this is the first significant noise event in over two years and that it triggered no complaints, however it was investigated by the Port.   1. *Complaint Investigation – Video Footage*   Complaint from a resident from operations with MSC Rebecca III. The noise was generated from a large forklift carrying a large metal frame and the forks scrapping against the ground and the metal.  The port advised they have discussed this incident with the Operations team, and there are a few potential solutions that are being investigated. 1) Use of another smaller forklift, lining the slots where the forks need to be inserted with a non-metallic material to reduce the noise.  Tony queried why PNL seem not to be putting in the same effort into the general bangs/clangs as they have with this investigation. Colin advised this complaint was initially thought to have originated from a hatchlid or container movement, but upon investigation, PNL noticed it was from the forklift. Colin said PNL is putting the same amount of effort into investigating all noise complaints and incidents, as it is the Port’s responsibility to reduce all noise events and not only focus on hatchlid complaints.  Colin advised many of the bangs and clangs happen from the spreader and that, as previously mentioned in meetings, Liebherr will not bypass this due to safety. PNL is also discussing alternative spreader technology with suppliers of Liebherr and Bromma to see how they can reduce the noise.  Robin questioned why Napier Port does not use Liebherr Cranes. Colin advised that Napier currently has old cranes that do not have the increased health and safety measures, hence why they don’t have the same bangs. Napier are currently out to tender for a new crane and have invited Liebherr to tender.  Ian questioned, when the operators slam the hatch lid down, If the operators are overriding the soft touch mechanism. Colin said he was unsure but would talk to the operational team and provide feedback to the meeting. |  |
| 6. | Update on Acoustic Treatment of Properties | *Tony left the meeting at 2.53 pm.*   1. *Update on Acoustic Treatment*   Robin questioned about the new Noise Contour Map. Colin advised he spoke to Rhys Hegley, from Hegley Acoustics, today, and he is aware he needs to provide this. He should have this within the next 2 weeks and will then upload to the Port Nelson website. Robin commented that the new map needs to show far enough North to display where the Noise Monitor is located, as the current map does not show this. |  |
| 7. | What’s currently happening at Port – PNL Project Update | Colin provided feedback on the Slipway project, and that it is still on schedule to be finished at the end of the year.  A new Liebherr crane has been ordered. It can be run on both diesel and electricity. Delivery is expected around September 2024. Robin voiced concerns that the new cranes will double the problem due to a 2nd crane having the same safety features as Crane 4 and will also contribute to more noise. |  |
| 8. | Other Business | Bob asked Shannon to discuss the reasons that are contributing to the delay in the updating for the Nelson Tasman Region plan and how that impacts the Noise Mitigations plan.  Robin asked how the sale of 70 Queens Road was progressing. Colin advised it is still on the market; there have been no firm offers.  Robin queried the response from Kim to complaints stating ‘We have raised awareness’ and he wanted to know what that meant and what happens? Colin advised that Kim would go to the operational team (operators, stevedores, etc) and have a face-to-face meeting. Shannon advised that if someone calls the gatehouse at night about noise, the team at the gatehouse will directly call the operational team to ask what is happening and address that matter on that shift.   1. *Next Meeting – 15th May 2024* |  |